

Reset Your Password via Email

Note: You can only do this if you have previously set a verified password reset email address.

1. On the login page, click **Forgot Password**.



2. Enter your username.
3. Click **Submit**.



4. Select **Send a password reset link to your email**.
5. Click **Submit**.



6. An email with the password reset link will be sent to your email address.
7. Click the reset password link in the email.
 - o The link is valid for 20 minutes.

- If the link has expired, you can request another by repeating the steps above.
8. On the **Reset Password** page, enter a new password.
- You will need to enter the new password twice to confirm that you have entered it correctly.
9. Click **Submit**.

STUDENT
LEARNING SPACE

Reset Password

New Password **8**

Confirm New Password

9 SUBMIT