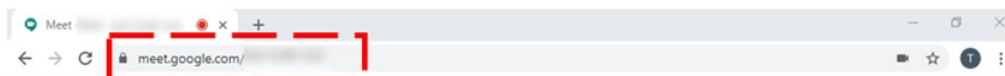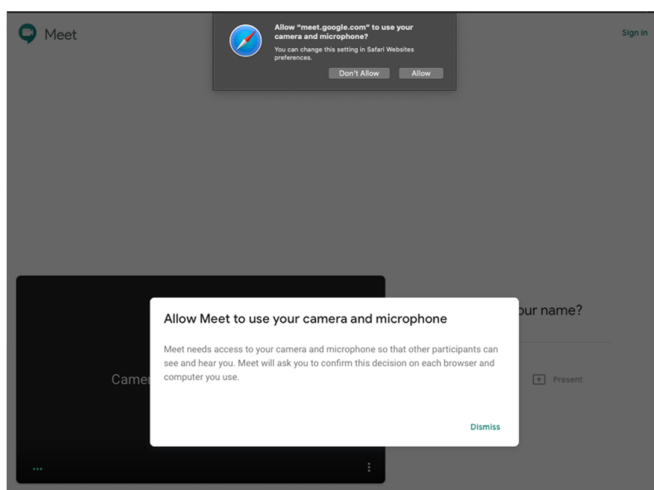**STEPS TO JOIN GOOGLE MEET**

STEP 1: Wait for your teacher to provide you with the Google Meet link.
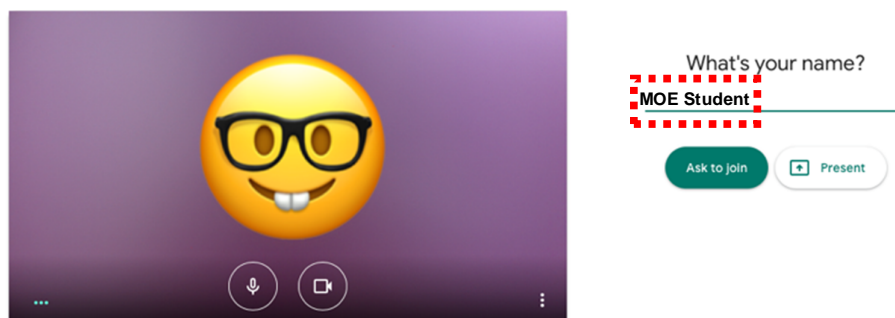
STEP 2: Enter the Google Meet link into your web browser.

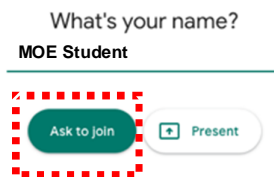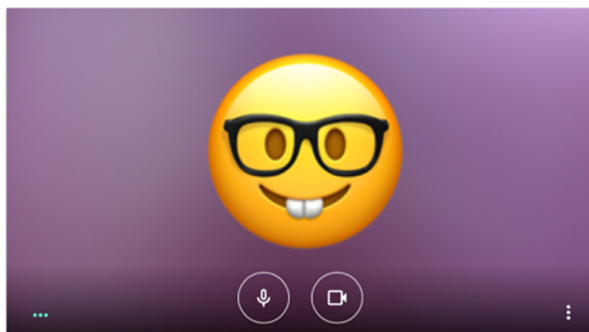**STEP 3 Allow "meet.google.com" to use your camera and microphone.**
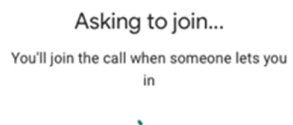

STEP 4: Enter your full name.

STEP 5: Click on Ask to join

What's your name?

MOE Student

Ask to join   Present

STEP 6: Wait for your teacher to let you join the meeting.

Asking to join...

You'll join the call when someone lets you in

STEP 7: Click on people icon on the top right corner of your web browser.

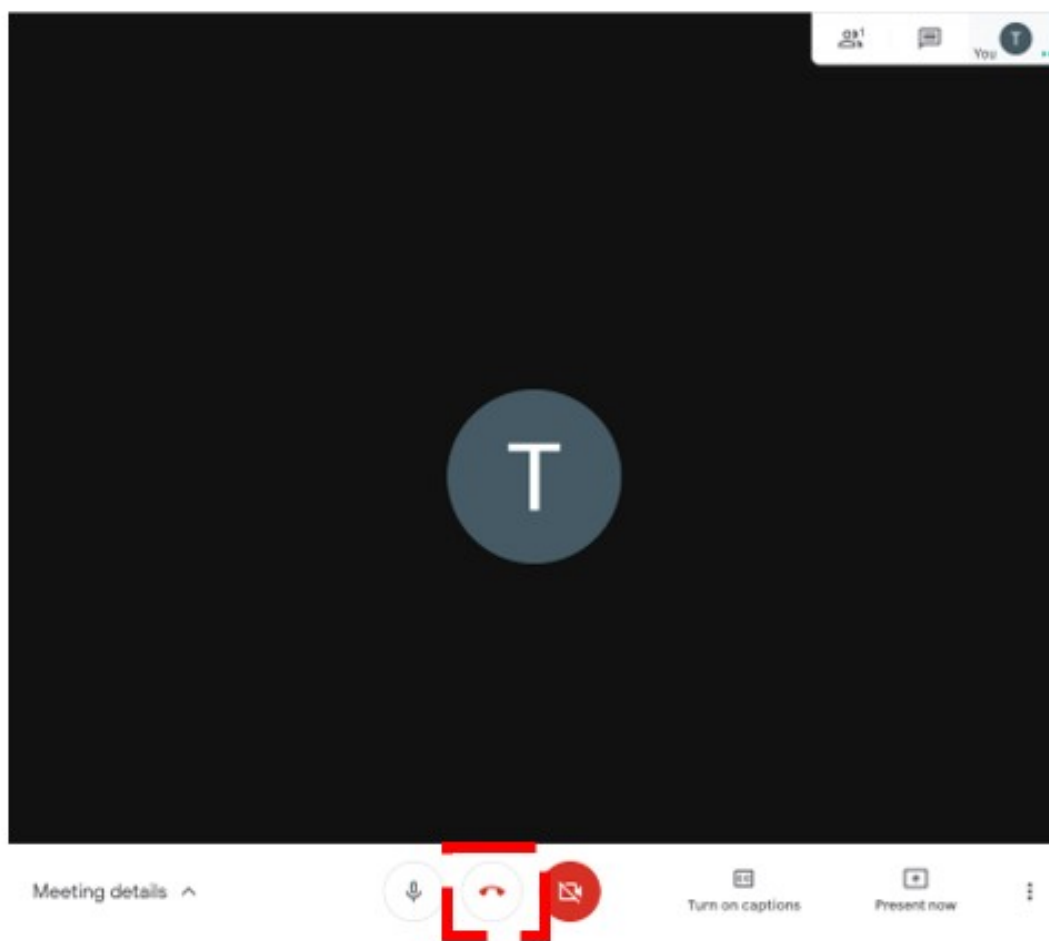Pin to screen

MOE Student 1

H
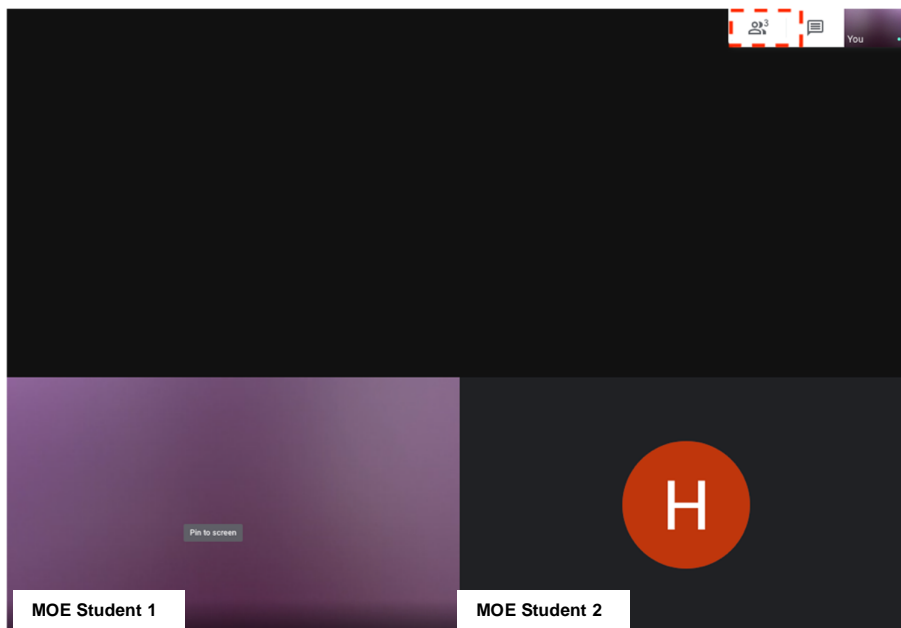
MOE Student 2

STEP 8: Click on the picture beside your teacher's name to view the lesson online.

STEP 9: End the meeting

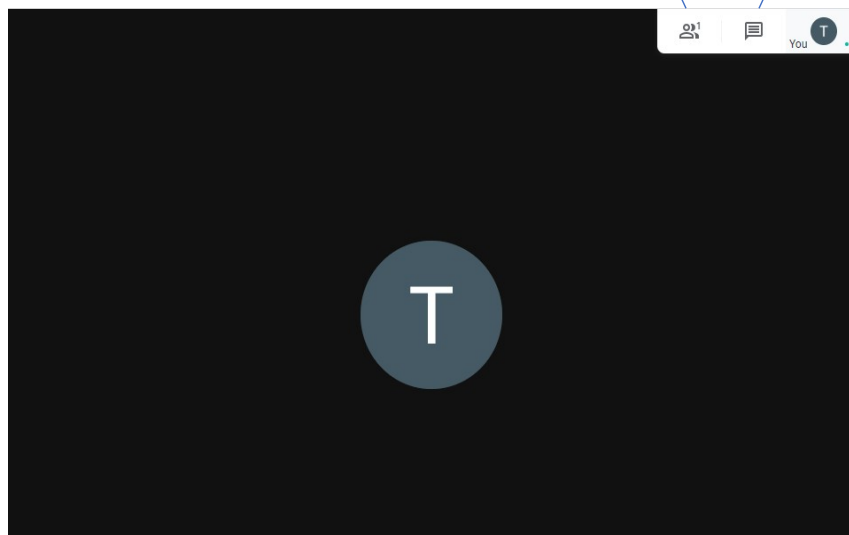Click on the Leave call button to end the meeting.

OTHER FEATURES

Invite more students to the meeting or view who are in the meeting

Send a text message to everyone in the meeting

T

Meeting details ∧

Turn on captions

Present now

Mute your microphone

Turn on captions: Show the text (transcription) of the conversation

Share what you see on your device. You can share your entire screen or only a window.

Other settings such as changing the layout, switch camera and select camera, microphone and speakers. You can also adjust the quality of the video here.